



Y4 Teacher

APPLICATION PACK





Salary scale: NQT – M3
Contract Type: Full Time (Term Time)
Contract Term: Maternity Cover (min 2 terms)

Principal – Mr A Anderson
Ludgvan School
Lower-Quarter
Ludgvan
Penzance
TR20 8EQ
www.ludgvan.cornwall.sch.uk

KS1/KS2 Teacher

The pupils, staff and governors of Ludgvan School are seeking a Y4 Teacher with enthusiasm, vision and a commitment to encouraging children to be 'the best they can be'. The School community has a great sense of pride in the School and care passionately about its future success.

Ludgvan School offers:

- A Principal and governing body with a real commitment to doing what is best for our staff, pupils and the community.
- The opportunity to work as part of a well-established, hardworking, dedicated, supportive and friendly team.
- A genuinely warm and caring environment.
- A forward-thinking and positive ethos for all staff, governors and children.
- Children who are hardworking and eager to learn.
- A supportive team of governors who play an active role in the School.

Successful candidates will:

- Be an outstanding practitioner who has high expectations and is able to inspire a love of learning and have high expectations in terms of behaviour and achievement.
- Be passionate about developing outstanding teaching and learning
- Be enthusiastic, highly committed and versatile.
- Be willing to play a key role in raising standards.
- Have a genuine commitment to the pastoral care of our children.
- Have excellent interpersonal skills.
- Have a positive attitude to professional development.

An application form and information pack are available via our School website www.ludgvan.cornwall.sch.uk or on request by telephoning the School on 01736 740408.

Leading Edge Academies Partnership is committed to safeguarding and promoting the welfare of students and expects all staff to share this commitment

For further information or an application pack, please contact:
Sarah Lyne, School Business Manager
☎ 01736 740408 or email: s.lyneludgvan.cornwall.sch.uk

Closing date and time for applications: 12 noon, 23rd April 2021
Shortlisting: w/c 26th April 2021
Formal Interviews: 4th May
Start: September 2021

Please send your completed application form to [NAME] at Ludgvan School, Lower-Quarter, Ludgvan, Penzance, TR20 8EX
The successful candidate will be subjected to reference checks with previous employers and an enhanced DBS disclosure check.

Adam – you do not have to have this page in the pack

Dear Applicant

Thank you for expressing an interest in the post of **Y4 Teacher** at Ludgvan School, a member of the Multi Academy Trust - Leading Edge Academies Partnership. I hope you find this information pack helpful and that in due course we shall receive an application from you.

Ludgvan School is a village primary with 200 children on roll. Ludgvan School maintains an excellent reputation within the local and wider community with many children joining us from outside of catchment.

At Ludgvan School, our mission is to provide a 'World Class Education for All'.

We aim to be a school which has deep roots and values within the wider community that prepares children for the future by:

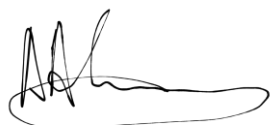
- fostering enthusiastic, resilient learners with a global outlook
- providing an inspiring and inclusive environment for all
- ensuring every child achieves their full potential

All of our learning at Ludgvan School is accessed through a project based approach, ensuring that the children understand the links between their learning and understand it's purpose. Much of their experience will not be based in exercise books, but in the outside environment, on experiential trips and visits, residential and will be evidenced through presentation and end of topic events involving wider community. Digital learning plays a key role in our provision, with 1:1 devices in KS2 enabling enhanced opportunities for personalisation of learning.

We are looking for a professional with a spirit of adventure who understands that high academic standards and exciting learning can combine to change young people's lives. I look forward to receiving your application for this important post. Ludgvan School is committed to safeguarding and promoting the welfare of young people and we expect candidates to share this commitment.

I look forward to hearing from you.

Yours sincerely,



Adam Anderson
Principal

Application

If you wish to apply, please email your application to Sarah Lyne, Business Manager s.lyne@ludgvan.cornwall.sch.uk (copies of all the details are available online on our website under the 'Vacancies' section), together with a covering letter, clearly demonstrating your suitability for the role. Where possible, please also provide email addresses for your referees.

Unfortunately, due to the Covid-19 pandemic we are unable to facilitate and provide school tours and applicants are encouraged to avail themselves to the content of the website.

In line with our safeguarding practices we are unable to accept CVs.

Closing Date

Please ensure your application arrives by the closing date/time and that the post for which you are applying has been stated clearly on the application form. Applications received after the closing date will not be accepted.

Interview

Interviews for the post will take place shortly after the closing date. All applicants will be informed on whether their application is successful within 2 weeks of the closing date.

Ludgvan School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

We follow safer recruitment practices and appointments are subject to an enhanced DBS check prior to employment. Details of our [Safeguarding and Child Protection Policy](#) can be found on our website www.ludgvan.cornwall.sch.uk.

Why work for Leading Edge Academies Partnership?

We can offer:

- A supportive, collaborative and friendly working environment
- A passionate, committed and highly skilled Executive Team
- A committed Board of Trustees and Local Academy Committee
- A skilled workforce committed to providing the very best educational offer for all students
- A competitive salary
- Teachers' pay and conditions, including pension
- Extensive CPD opportunities
- Wide-ranging staff benefits, including access to sports/gym facilities at various academies within the Trust

Ludgvan School
Lower-Quarter
Ludgvan
Penzance
TR20 8EQ

Phone: 01736 740408

Web:

www.ludgvan.cornwall.sch.uk
www.leadingedgeacademies.org

Job Description

Post Title:	Y4 Teacher
Purpose:	<ul style="list-style-type: none"> • Be responsible for the learning and achievement of all pupils in the class/es ensuring equality of opportunity for all • Be responsible and accountable for achieving the highest possible standards in work and conduct • Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position • Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils • Act within, the statutory frameworks, which set out their professional duties and responsibilities and in line with the duties outlined in the current School Teachers Pay and Conditions Document and Teacher Standards (2012) • Take responsibility for promoting and safeguarding the welfare of children and young people within the school
Reporting to:	Principal, members of the Senior Leadership team (SLT) and the governing body.
Directly responsible for:	The post holder will be responsible for the deployment and supervision of the work of teaching assistants relevant to their responsibilities. Possible leadership of a curriculum area.
Working time:	Full Time, term time. You will draw on the Teaching Standards and conditions.
Salary/Grade:	NQT-M3 (this position is initially fixed term for 2 terms)
Disclosure level:	Enhanced

MAIN DUTIES

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. This job description will be reviewed annually to reflect the plans, growth and development of the school.

All teachers are required to carry out the duties of a schoolteacher as set out in the current School Teachers Pay and Conditions Document. Teachers should also have due regard to the Teacher Standards (2012). Teachers' performance will be assessed against the teacher standards as part of the performance management process relevant to their role in the school.

TEACHING
<ul style="list-style-type: none"> • Deliver the curriculum as relevant to the age and ability group/subject/s that you teach • Be responsible for the preparation and development of teaching materials, teaching programmes and pastoral arrangements as appropriate • Be accountable for the attainment, progress and outcomes of pupils' you teach • Be aware of pupils' capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these, demonstrating knowledge and understanding of how pupils learn • Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; EAL; disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them • Demonstrate an understanding of and take responsibility for promoting high standards of literacy including the correct use of spoken English (whatever your specialist subject) • If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics • Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives for pupils of all backgrounds, abilities and dispositions, monitoring learners' progress and levels of attainment • Make accurate and productive use of assessment to secure pupils' progress • Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback, reflect on progress, their emerging needs and to take a responsible and conscientious attitude to their own work and study • Use relevant data to monitor progress, set targets, and plan subsequent lessons • Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired as appropriate • Participate in arrangements for examinations and assessments within the remit of the School Teachers' Pay and Conditions Document
BEHAVIOUR AND SAFETY
<ul style="list-style-type: none"> • Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly • Manage classes effectively, using approaches which are appropriate to pupils' needs in order to inspire, motivate and challenge pupils • Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary • Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils • Have high expectations of behaviour, promoting self-control and independence of all learners • Carry out playground and other duties as directed and within the remit of the current School Teachers' Pay and Conditions Document • Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures
TEAM WORKING AND COLLABORATION
<ul style="list-style-type: none"> • Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies • Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them • Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil • Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school • Cover for absent colleagues within the remit of the current School Teachers' Pay and Conditions document
FULFIL WIDER PROFESSIONAL RESPONSIBILITIES

<ul style="list-style-type: none"> • Work collaboratively with others to develop effective professional relationships • Deploy support staff effectively as appropriate • Communicate effectively with parents/carers with regard to pupils' achievements and well-being using school systems/processes as appropriate • Communicate and co-operate with relevant external bodies • Make a positive contribution to the wider life and ethos of the school
ADMINISTRATION
<ul style="list-style-type: none"> • Register the attendance of and supervise learners, before, during or after school sessions as appropriate • Participate in and carry out any administrative and organisational tasks within the remit of the current School Teachers' Pay and Conditions Document
PROFESSIONAL DEVELOPMENT
<ul style="list-style-type: none"> • Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and wellbeing, refining your approaches where necessary responding to advice and feedback from colleagues • Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal • Proactively participate with arrangements made in accordance with the Appraisal Regulations 2012
OTHER
<ul style="list-style-type: none"> • To have professional regard for the ethos, policies and practices of the school in which you teach, and maintain high standards in your own attendance and punctuality • Perform any reasonable duties as requested by the Headteacher

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation and the job description will be reviewed annually as part of the Performance Management process.

Person Specification

	ESSENTIAL	DESIRABLE
Safeguarding	<ul style="list-style-type: none"> A commitment to safeguarding children and young people and an awareness of current national legislation relating to safeguarding and child protection. 	
Qualifications	<ul style="list-style-type: none"> Qualified teacher status 	
Experience	<ul style="list-style-type: none"> Ability to teach the KS1/KS2 curriculum effectively Commitment to further professional development Working in partnership with parents and other professionals 	<ul style="list-style-type: none"> Experience of working within a primary school Evidence of continuous training
Knowledge and Understanding	<ul style="list-style-type: none"> Understand the expectations for young children's learning and progress. The monitoring, assessment, recording and reporting of pupils' progress The statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEND and Safeguarding The positive links necessary within school and with all its stakeholders Effective teaching and learning styles including an understanding of how to deliver phonics Evidence of personal impact on the ethos of your school/School or community 	<ul style="list-style-type: none"> Knowledge or experience in multi- professional working
Skills	<ul style="list-style-type: none"> Promote the school's aims positively Develop good personal relationships within a team Establish and develop close relationships with parents, governors and the community Communicate effectively (both orally and in writing) to a variety of audiences Create a happy, challenging and effective learning environment Someone who values and enjoys playing, observing and responding to young children A background in ICT for learning or admin 	<ul style="list-style-type: none"> An outstanding practitioner who can inspire others The ability to build on and develop aspects of teaching and learning to help the school to keep moving forward Musical expertise – a passion for music both within and outside the curriculum. (NB. Whilst this is a desirable skill it is not essential for this post)
Personal Qualities	<ul style="list-style-type: none"> A team player who is warm and sensitive to children and adults Enthusiastic, motivating, a good role model Flexible and adaptable Patience 	

	<ul style="list-style-type: none"> • Excellent communication skills • A 'can do' positive attitude that seeks solutions to problems • Initiative 	